

Application for Employment
 Jennings County 911
 925 S. State St.
 North Vernon, IN 47265



Please read carefully and complete by printing in ink or typing.

An Equal Opportunity Agency

We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, sexual preference, or status as a disabled veteran.

| | | | | | | | |
|--|-----------------------|---------------|--------------------------|---------------------|--|-------------------------|-------------|
| Last Name: | | First Name: | | Middle Initial: | Nickname: | Date Turned In: | |
| Street Address: | | | | | Home Phone: () - | Received by: | |
| City: | | State: | | Zip: | Cell Phone: () - | Social Security Number: | |
| E-Mail Address: | | | | | Date of Birth: ____/____/____ Month / Day / Year | | |
| How were you referred to Jennings Co. 911? | A. By an employee? | If so by Who? | B. Other Agency -Who? | C. Advertisement | D. Open House | E. Walk-in | F. Other |

Information provided on this application will not be used for any discriminatory purpose. Social Security and Date of Birth information is required for State Police background checks in order for you to obtain access to State and Federal Criminal Records Systems in your daily work.

Provide all information requested.

Jennings County 911 has a limited number of employment positions, should there be no openings at this time your application form will be maintained in our active files.

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Education

| |
|------------------|
| School Name: |
| Location: |
| Years Attended: |
| Degree Received: |

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|------------------|
| School Name: |
| Location: |
| Years Attended: |
| Degree Received: |

| |
|------------------|
| School Name: |
| Location: |
| Years Attended: |
| Degree Received: |

4.

List any other information you feel may be pertinent to the position you are seeking.

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Employment Record

Starting with present or most recent, list all previous employers; include self-employment, summer, and part-time jobs.

| | | |
|--------------------------|------------------|---------------------------------|
| Present Employer | Type of Business | Type or classification of job |
| Street Address | Phone Number | Brief description of job duties |
| City | State | ZIP code |
| Supervisor's Name | Phone Number | |
| Dates Worked From | to | |
| | | |
| Last or Present Employer | Type of Business | Type or classification of job |
| Street Address | Phone Number | Brief description of job duties |
| City | State | ZIP code |
| Supervisor's Name | Phone Number | |
| Dates Worked From | to | |
| Reason for leaving: | | |

Have you ever been involuntarily terminated or asked to resign from any position of employment?

If YES please explain:

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Outside Activities

(Exclude those indicating race, color, religion, sex, national origin, age, or handicap.)

| |
|---|
| Professional memberships, certificates, or licenses held: |
| |
| Past and present and civic or cultural activities – include offices held: |
| |
| Principal hobbies: |
| |

Special Skills & Certifications

| | |
|-------------------------|--------------------------|
| | |
| | |
| Drivers License Number: | State: Expiration: Type: |
| | |

Military Record

| | | |
|---|------------------|--------------------|
| Branch of service: | From | To |
| Present military affiliation: | | |
| None | Reserve (active) | Reserve (inactive) |
| Kind of training and duty while in service: | | |
| | | |
| | | |

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Personal References

List three persons who are not listed previously as employers.

| Name | Relationship | Address (street, city, state, ZIP code) | Phone number (include area code) | Occupation |
|------|--------------|--|--|------------|
| | | | | |
| | | | | |
| | | | | |

Have you ever been convicted of a felony or misdemeanor? Yes – If yes please attach details of incident including the State of conviction
(Check one) No

Please briefly state your reasons for wanting to work at Jennings County 911:

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Please list any previous fire, EMS, or public safety related experiences (please include reference information: contact name, phone number):

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ACCEPTANCE AND AUTHORIZATION FOR BACKGROUND INVESTIGATION

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for termination. I have read and understand the job description attached to this form and understand it.

Signature _____ Date ____/____/____

If any of your educational or employment records are under a name other than the above name, please provide other names. _____

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AUTHORIZATION FOR RELEASE OF INFORMATION:

In order to perform a background investigation on all applicants the applicant must sign the following statement:

I, _____, an applicant for employment to Jennings County 911 hereby authorize the release of any information that the department may request concerning my criminal, employment, military, or scholastic records. Any organization or individual presented with this authorization is asked to cooperate fully with the department's investigation. I also understand that I may revoke this consent at any time. All information obtained during this background investigation will be held in the strictest confidence.

Signature: _____

Date: _____

Witness: _____

Date: _____